

BOARD OF TRUSTEES  
HAGERSTOWN COMMUNITY COLLEGE  
Hagerstown, Maryland

**September 17, 2024**  
**Regular Business Meeting**  
**CPB 211 & 213**

**AGENDA**

**(Closed Session 10:00 am – 12:30 pm)**  
**(Open Session: 1:00 pm – 3:00 pm)<sup>1</sup>**

- I. Call to Order
- II. Adjourn to closed session to discuss personnel issues and/or other personnel matters affecting one or more individuals over whom the Board has jurisdiction, and to conduct collective bargaining negotiations or consider matters that relate to the negotiations, pursuant to Maryland General Provisions Article 3-305(b)(1)(9), respectively.

**(Open Session: 1:00 pm – 3:00 pm)**

- III. Board Chair Committee Assignments (*Attachment*)
- IV. Consent Agenda (**ACTION**)
  - A. Minutes
    - 1. June 18, 2024 Closed, Work, and Open Sessions (*Attachment*)
    - 2. June 25, 2024 Special Closed and Open Sessions (*Attachment*)
  - B. Personnel Report for September 2024 (*Attachment*)
  - C. Policy Reviewed in June
    - 1. Policy 7050 – Library Use by Non-HCC Users
    - 2. Policy 8076 – Library Development Policy
- VI. Reports from Campus Groups
  - A. Report from SGA
  - B. Faculty Assembly
- VII. President's Report
  - A. Board Briefing Summary (*Attachment*)
  - B. Proposed Board Meeting Topics for FY25 (*Attachment*)
  - C. Key Campus Dates for FY25 (*Attachment*)
  - D. MACC CIP Prioritization (*Attachment*)
  - E. Foundation Report
  - F. Middle States Report
- VIII. Monthly and Special Reports

---

<sup>1</sup> The times provided are estimates which the Board makes good faith efforts to adhere allowing for deviations based on the discussion deemed necessary

- A. Financial Report (*Attachment*) (**ACTION**)
- B. Special Reports
  - 1. Early College Degree Program Report (*Attachment*)
  - 2. Maryland Performance Accountability Report (*Attachment*) (**ACTION**)
  
- IX. New Business
  - A. Incubator Rent Pricing (**ACTION**)
  - B. Dental Chairs (*Attachment*) (**ACTION**)
  - C. President's Contract (**ACTION**)
  - D. Voting Delegate for ACCT (**ACTION**)
  - E. Scholar Drive Relocation Project (*Attachment*) (**ACTION**)
  
- X. Public Comment<sup>2</sup>
- XI. Remarks from Trustees
- XII. Adjourn

---

<sup>2</sup> At the Board's discretion, the Board may allocate time for public comment as follows: up to 20 minutes, 10 minutes for students, 10 minutes for the general public related to topics pertaining to College business, with the exception of confidential employee/student matters, matters that are subject to appeal, or solicitation of products/services. Individuals will be allotted 3 minutes, with 5 minutes allotted if representing a club/organization. Slots are allocated on a first-come, first-serve basis by pre-registering by contacting the Executive Assistant to the President at [rjshives@hagerstownc.edu](mailto:rjshives@hagerstownc.edu) 10 days prior to the scheduled meeting. Written Comments: Individuals/Organizations may send written comments to the Board, by sending to [rjshives@hagerstownc.edu](mailto:rjshives@hagerstownc.edu).